

ENQUIRY INTO CAMBRIDGE ENGLISH EXAMINATION RESULTS APPLICATION FORM

Enquiry on Results is the process by which candidates ask for their papers to be re-marked by Senior Examiners. This request is made after the test results have been released and is designed to ensure candidate performance has been accurately assessed.

Enquiry on Results is not applicable for the following exams: TKT and YLE.

The EOR is in two stages: Stage 1 and Stage 2. **Stage 1** is a full clerical re-check of all papers, to ensure that no technical mistake has been made in the calculation of the marks; **Stage 2** is a re-mark of written papers (including review of the Listening paper where relevant).

The Request for Enquiry for Stage 1 and Stage 2 must be received in our Centre no later than **the end of the month following the result issue date**.

All candidates wishing to request Stage 2 (re-mark) must have **completed and received** their results for Stage 1 (clerical check) before requesting Stage 2 (re-mark).

Please note that the re-marking service does not apply to any **Speaking Test component**.

The re-mark of a candidate's work is done by trained clerical markers and Cambridge English appointed senior examiners.

Please note that your grade could go down as well as up following a Results Enquiry.

We will notify you of the results within 5 working days for Stage 1 and within 3 weeks for Stage 2. The candidate will receive an EOR feedback letter stating their final result status.

FEES:

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|---------|---|
| Stage 1 | GBP 25.00 |
| Stage 2 | GBP 75.00 for A2 Key / A2 Key for Schools / B1 Preliminary / B1 Preliminary for Schools / GBP 116.00 for all other exams |

Fees should be paid by bank transfer to Citibank, IBAN (в лева): BG77 CITI 9250 1051 0015 01 and a scanned copy of the bank transfer document should be emailed to us. The full fee amount will be refunded if a result is changed to a higher band score.

PERSONAL DETAILS:

| | |
|--------------------------|---|
| Family name: | |
| Given Names: | |
| Telephone: | |
| Email: | |
| Exam title and date: | |
| Candidate number: | |
| I would like to request: | <input type="checkbox"/> Stage 1 <input type="checkbox"/> Stage 2 |
| Candidate Signature: | |
| Date: | |

Please complete this form and email a scanned copy to exams@britishcouncil.bg together with your bank transfer document.