

STEP registration form

This form is designed as an aid for centres making entries via the Cambridge Assessment Admissions Testing Entries Extranet. It will NOT be accepted as an entry by Cambridge Assessment Admissions Testing.

Entries must be made by centres. No entries will be accepted after 17:00 EEST on 03 May 2023.

This registration form should NOT be returned to Cambridge Assessment Admissions Testing but should be handed to your test centre.

All entries must be made by registered centres via the Cambridge Assessment Admissions Testing Entries Extranet.

Centre Examinations Officers wishing to make changes to an entry should NOT make a new entry, as this may cause a delay in the processing of results. Instead the existing entry should be edited. If you are made aware that the details of a candidate registration need to be amended on Entries Extranet, you can make the change by clicking on the 'Edit candidate details' or the 'Edit courses & institutions' buttons. Further information can be found on the [support site](#).

CENTRE DETAILS

Centre name:	British Council in Bulgaria	Centre number:	B	G	0	0	1
Centre contact details (if required): exams@britishcouncil.bg							

CANDIDATE DETAILS

Please give your entry details exactly as per your UCAS application and/or your passport or national ID document.

First name(s):											
Last name/Family name:											
Date of Birth:			/			/					
	D	D		M	M		Y	Y	Y	Y	
Gender:	Male <input type="checkbox"/>					Female <input type="checkbox"/>					
UCAS personal ID: (if available)				-				-			
Candidate's address:						Email:					
						Telephone:					



Please select the institution(s) and the course code(s) you are applying for from the following list:

Universities applied to		Course
University of Cambridge (C05)	<input type="checkbox"/>	All courses as required by the University of Cambridge For more information see: www.cam.ac.uk/step
Imperial College London (I50)	<input type="checkbox"/>	All courses as required by Imperial College London For more information see: https://www.imperial.ac.uk/study/ug/courses/mathematics-department/
University of Warwick (W20)	<input type="checkbox"/>	All courses as required by the University of Warwick For more information see: http://www2.warwick.ac.uk/fac/sci/maths/admissions/ug/offer or http://www2.warwick.ac.uk/fac/sci/statistics/courses/offer
Other *	<input type="checkbox"/>	Any other courses requiring STEP

Please check the details of your course(s) to confirm whether you are required to take STEP as part of the application process. If you are in any doubt, please contact the university directly. Other universities sometimes ask candidates to take STEP as part of their offer – in such cases, the university can advise on which papers to take.

* If you have applied to a university other than those listed on this form which has requested STEP, you should be entered for STEP under 'Other' with the course code STEP. If you have applied to the University of Cambridge for a course other than G100 Mathematics with Physics or G400 Computer Science with Mathematics, you should be entered under 'University of Cambridge' with the course code STEP.

ACCESS ARRANGEMENTS

Requests for modified papers must be received **by 17:00 EEST on 20 April 2023**. Supporting evidence must be supplied for all access arrangement requests.

25% extra time <input type="checkbox"/>	Supervised breaks <input type="checkbox"/>
Separate invigilation <input type="checkbox"/>	Use of colour overlays <input type="checkbox"/>
Question papers enlarged to A3 <input type="checkbox"/>	Use of a Reader <input type="checkbox"/>
Use of an Amanuensis <input type="checkbox"/>	
Other (please give detail of required facilities or other modifications) <input type="checkbox"/>	
Reason for Access Arrangement request (evidence, statement from school/doctor etc.)	



PAYMENT DETAILS

	Tick one	Local centre administration fee
Paper 2 only	<input type="checkbox"/>	BGN 646.00
Paper 3 only	<input type="checkbox"/>	BGN 646.00
Paper 2 & Paper 3	<input type="checkbox"/>	BGN 1292.00

Local British Council exam fees include administration, invigilation, premises rent, courier and Cambridge Assessment entry fee

Payments can be arranged by bank transfer to	IBAN BG77 CITI 9250 1051 0015 01
Send enrolment form with proof of payment before 03 May 2023 to	exams@britishcouncil.bg

CANDIDATE'S SIGNATURE

DATA PROTECTION NOTICE / CONSENT

By registering for STEP, you agree that data provided as part of the entry or admission process may be passed to any institution involved in your University application and that the data may be anonymised and used for research purposes. You also agree that if you obtain a place on a course where STEP results form part of the admissions process, then your University may supply Cambridge Assessment Admissions Testing with data about your application and results in subsequent assessments at that University, unless you specifically notify the University in writing. We store personal data securely and will ensure if candidate data is used in publications or research that it is used anonymously.

CENTRE'S TERMS

The British Council and the examining boards take all reasonable steps to provide continuity of service. We feel sure you will understand, however, that we cannot be held responsible for any interruptions caused by circumstances beyond our control. If examinations or their results are disrupted, cancelled or delayed, every effort will be made to resume normal service as soon as possible. The British Council's liability will be limited to the refund of the registration fee or retesting at a later date.

SIGNATURE _____

DATE _____

PLEASE RETURN THIS FORM TO YOUR CENTRE.

Further information relating to STEP Mathematics can be found at admissionstesting.org/step

Cambridge Assessment is committed to making our documents accessible in accordance with the WCAG 2.1 Standard. We're always looking to improve the accessibility of our documents. If you find any problems or you think we're not meeting accessibility requirements, contact our team:

admissionstesting@cambridgeassessment.org.uk

If you need this document in a different format contact us telling us your name, email address and requirements and we will respond within 15 working days.